

Liverpool	1
Lincoln	1
Leicester	1
Birmingham	1
Oxford	1
Cambridge	1
Cardiff	1
Bristol	1
Portsmouth	1
Plymouth	1
London	4
Brighton	1

—

23

4. Each staff will consist of 91 nurses, and no larger number will be called up for duty in time of imminent national danger; but in order to ease liability for duty, and to suit the special conditions of the nursing profession in civil life, the number of nurses borne on the roll of each hospital will be 120.

The ranks of the 91 nurses to be called up for duty will be as follows:—

Matron	1
Sisters	22
Nurses	68

—

91

The ranks of the 120 nurses borne on the roll will be as follows:—

Matrons	2
Sisters	30
Nurses	88

—

120

Advisory Council.

5. In order to provide for the establishment of a similar system of control in each hospital, an Advisory Council has been appointed.

The Advisory Council will frame rules for the admission of nurses into the Nursing Service, and will make such recommendations as may seem necessary for the administration of the service, and for the appointment of Matrons, Sisters, and nurses thereto.

6. The roll of Sisters and nurses for each hospital will, after revision by the Local Committee (see paragraph 7) be forwarded each year to the Advisory Council, who will have the power of removing from the roll, after full enquiry, the name of any member who may prove to be unsatisfactory.

Local Committees.

7. It is recommended that a Local Committee should be formed at each hospital centre, to receive the names of nurses wishing to join the Service. The Committee should consist of ladies representative of the area which the hospital is intended to cover, and should include an "Organising Matron," Matrons and Superintendents of the principal hospitals and larger nursing institutions in the area, and any other ladies interested in nursing and likely to be in touch with suitable nurses. Representatives living at a distance would not

necessarily attend the committee meetings unless they wished to do so, and their travelling expenses would not be paid from public funds, but they would be able to see the nurses living in their neighbourhood and to forward their names to the Organising Matron. The main duties of a committee would be to enrol the Sisters and nurses who are willing to serve in time of imminent national danger, to revise the roll annually, to submit the names of the Matrons whom they recommend for appointment to the Territorial Force hospitals, and to serve as a nursing committee on the embodiment of the Territorial Force.

In nominating candidates for the appointment of Matron, and in enrolling Sisters and nurses, Local Committees will be guided by the instructions laid down in paragraphs 9 to 11.

Organising Matron.

8. It is suggested that the Organising Matron in each district should, if practicable, be a co-opted member of the County Association of the area in which the hospital is situated, for the purpose of advising, when required, on nursing matters; or should at any rate be invited to attend meetings of the Association at which those matters are under discussion.

Conditions of Appointment.

9. A candidate for appointment as a Matron must have held a responsible post in a civil hospital either as Matron, Assistant Matron, or Sister, and must be willing to be called up for training in a military hospital for seven days every alternate year. The number trained per annum will not exceed 13.

10. A candidate for enrolment as Sister or nurse must have had three years' training in a recognised hospital or infirmary, and in the case of a candidate employed in a hospital the consent of her Matron must be obtained. A Sister or nurse must not be under 23 years of age at date of enrolment.

11. A candidate, whether for appointment as Matron, or for enrolment as Sister or nurse, will be required to fill in the form of application which will be supplied to the Local Committees by the Advisory Council, and also, if her services are accepted, to sign a declaration of willingness, in the event of the embodiment of the Territorial Force, to serve if called on in the hospital to which she has been allocated. She will also be required, on the 1st January in each year, to notify to the Organising Matron of the Local Committee on a form which will be supplied, particulars as to her employment during the preceding year as well as any change in her address.

Discipline.

12. Sisters and nurses when on duty in a Territorial Force hospital will be required to conform to the ordinary discipline of a civil hospital and to such military rules as may be necessary. The nursing staff will be under the control of the Matron, who will arrange the duties and work of each member.

Retirement.

13. A Sister or nurse will be required to retire at the age of 50, a Matron at the age of 55.

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